

**TENTATIVE AGENDA**  
**Town of Vienna**  
**Planning Board (PB) Regular Meeting**  
**December 18, 2025 7:00 PM**

**Call to Order**

**Minutes Approval:**

November 20, 2025 Regular Meeting

**Correspondence:**

- Submitted 239m review for SUP2025-04 Mill Rd
- On 11/25/25, we received recommendations from DEC on SUP2025-06 Equipment Building. This was due by the end of October. Copy of letter provided to applicant.
- Coordinated the signing of the updated plats for SUB2024-04 (Christmas & Assoc).
- Submitted legal notice for 1 public hearing scheduled for tonight.
- Forwarded Tug Hill Commission newsletter.

**Public Hearings:**

**7:10 SUP2025-04 Galway Amy/Paul**, Special Use permit for second residential structure; 7800 Mill Rd; 215.000-2-10; 36.4 acres; Zone RR2.

**Unfinished Business:**

**SUP2025-06 Jeff Moore (North Shore Prop. Man. LLC)**; Special Use Permit Additional 9600 sf Equipment Building; Zone C; 7596 NYS Rte 13; 3.7 acres. The 239m review was submitted to OC, DOT, and DEC on 9/30/2025 after receiving a copy of the site plan. Received recommendations from NYS DOT which were sent to applicant. Received comments from DEC on 11/25/2025. No letter of determination has been prepared.

**SUP2025-04 Galway Amy/Paul**, Special Use permit for second residential structure; 7800 Mill Rd; 215.000-2-10; 36.4 acres; Zone RR2. PB requested a survey to verify setbacks. Received a survey map. Surveyor prepared a subdivision survey. Owner wants to pursue the 2<sup>nd</sup> residential structure.

**New Business: None**

**Sketch Plan Reviews: None**

**Other:** Zoning Law updates

**Next Regular Meeting:** January 15, 2026 (new agenda items due January 8, 2026).

**Public Comments**

TOWN OF VIENNA  
CODE OF CONDUCT

RESOLUTION #14 OF 2025

WHEREAS, In an effort to provide an atmosphere conducive to conducting the official business of the Town of Vienna, The Town Board of said Town has adopted the following resolution.

BE IT RESOLVED that the Town Board of the Town of Vienna adopts the following standards of conduct on any Town Property to comply with the TOV Handbook.

- A. All persons, either public official or private citizen, shall refrain from making inappropriate, offensive, insulting, or malicious remarks to anyone. Likewise, vocal, boisterous, or other disruptive demonstrations which will disrupt the orderly flow of Town business or Town meetings will not be allowed. Any person engaging in this type of behavior shall be ruled out of order and shall be escorted from the building.
- B. Elected Officials, Appointed Officials, and Employees shall be expected to treat each other and the public with respect.
- C. Any person who observes or overhears any violation of this order will contact the most senior town official in attendance of this violation. Said senior town official will deliver a copy of this resolution to the violator and request that the violator refrain from such conduct. If the violator continues the use of said language in addition to any other sanction prescribed under the New York State Penal Law, he (she) will be ordered to immediately vacate the property.

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Date: January 8, 2025