TENTATIVE AGENDA
Town of Vienna
Planning Board (PB) Regular Meeting
June 25, 2026 7:00 PM

Call to Order

Minutes Approval:
May 21, 2026 Regular Meeting

Correspondence:
- Forwarded information from Mac to PB and ZBA re: Payne Mine.
- Coordinated and attended a special meeting for reviewing draft Zoning Law-no quorum.
- Submitted legal notice for change in June meeting date and Public Hearing.
- Coordinated signing of Christmas & Associates plats for SUB2026-02.
- Received final plats for Schmidt SUB2026-01/Relot2026-02.
- Distributed ZBA letter related to the denial of Var2026-02 Use Variance for 2040 NYS Rte 49.
- Received several new applications

Public Hearings:

7:10 pm Update SUP2015-01 Local Gas (Tom Kilts); Add 4000 gallon propane tank and remove one parking spot; 217.000-1-17; 2344 NYS-49.

Unfinished Business:

Update SUP2015-01 Local Gas (Tom Kilts); Add 4000 gallon propane tank and remove one parking spot; 217.000-1-17; 2344 NYS-49.

SUP2026-01 Payne Construction (Shawn Payne); New sand and gravel mine at 3447 Oswego Rd; 201.000-1-15 / 201.000-1-17; 25/3.6 acres; Zone RR1. DEC is taking lead agency for SEQR. DEC asked TOV for approval related to grading. ZEO review of the application states ''Activity requires a special use permit per section 430 Schedule B of the Zoning Law.'' Sent to ZBA who interpreted the access road construction to be excluded from the ''Excavation, Major.'' Public hearing was held on 5/21/2026. Final Action due by 7/22/2026.

Relot2026-02/SUB2026-01 Ed Schmidt; 1213 NYS-49; 215.000-2-21.2/22; 6.07/.75 ac.; Zone HR. Reallot a portion of 21.2 to 22 and subdivide remaining 21.2 into 2 lots. Public hearing was held 5/21/2026. Needed final plats to approve.

SUP2026-03 Embers Camping (Jason Sterling); Update SUP2020-03 for sit down seating; 3173 NYS-49; 218.000-1-52.2; Zone C. Application SUP2020-03 was for retail sales of stoves and fireplaces with no changes to existing structures. No other SUPs.

New Business:

Relot2026-05 Sullivan (Darrin Smith); 2872 Main St; 183.003-1-64/65; Zone HR; 1.39 ac.

SUB2026-04 Mark Forrester; 4-lot subdivision; NYS-49 at Drive 38; 235.008-1-2; Zone SR; 9.61 Acres.

Relot2026-06 Kelly Smith (Darrin Smith); 9775 Elpis Rd; 182.000-1-17/18; Zone RR3 & WR; 22.07/23.0 acres. This is actually a merge. No further action needed.

Relot2026-07 Estate of Michael Davis (Jeff Moore); 8650 Maple Flats; Related to SUB2024-13; 179.000-1-10; Zone RR3; 66 Acres; 9-lot subdivision approved at the January 2025 meeting.

Sketch Plan Reviews: None

Other: Zoning Law updates

Next Regular Meeting scheduled for: July 16, 2026 (new agenda items due July 9, 2026).

Public Comments

TOWN OF VIENNA
CODE OF CONDUCT
RESOLUTION #14 OF 2026

WHEREAS, In an effort to provide an atmosphere conducive to conducting the official business of the Town of Vienna, The Town Board of said Town has adopted the following resolution.

BE IT RESOLVED that the Town Board of the Town of Vienna adopts the following standards of conduct on any Town Property to comply with the TOV Handbook.

A. All persons, either public official or private citizen, shall refrain from making inappropriate, offensive, insulting, or malicious remarks to anyone. Likewise, vocal, boisterous, or other disruptive demonstrations which will disrupt the orderly flow of Town business or Town meetings will not be allowed. Any person engaging in this type of behavior shall be ruled out of order and shall be escorted from the building.

B. Elected Officials, Appointed Officials, and Employees shall be expected to treat each other and the public with respect.

C. Any person who observes or overhears any violation of this order will contact the most senior town official in attendance of this violation. Said senior town official will deliver a copy of this resolution to the violator and request that the violator refrain from such conduct. If the violator continues the use of said language in addition to any other sanction prescribed under the New York State Penal Law, he (she) will be ordered to immediately vacate the property.

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Date: January 7, 2026