



New York State Department of Labor

NOTICE TO BUILDING PERMIT APPLICANTS

An asbestos survey is required for all renovation, remodeling, repair and demolition of all interior and exterior building materials. As per NYS Industrial Code Rule 56, asbestos material must be abated by licensed contractors utilizing certified asbestos handlers, with the exception of owner-occupied single family homes, where the owner may remove the asbestos. However, it is not recommended that the owner remove asbestos. The owner could potentially expose themselves, their family and neighbors to asbestos fibers if correct engineering controls and work methods are not utilized during the abatement.

For further information and updates, please see the NYS website at: www.labor.ny.gov.



BUILDING DEMOLITION/RENOVATION

Industrial Code Rule 56 established work practice, asbestos contractor license, and asbestos worker training and certification requirements that protect the public from cancer causing airborne asbestos fiber that can arise from various construction activities, including the demolition/renovation of a building. One very important aspect of the Code covers requirements that specifically address the potential public health hazards associated with the significant amount of airborne asbestos fiber that can be released during the demolition/renovation of a building that contains asbestos or asbestos-containing materials.

New York State Labor Law (Article 10, Section 241 section 241.10) and the Code require a survey of the impacted portion of the building to identify the presence of asbestos prior to advertising for bids or contracting for or commencing work on any demolition/renovation work on a building. **The Code requires that this survey must be sent to the local government unit responsible for issuing the demolition/renovation permit. Note that only copies of the demolition or pre-demolition survey must be sent to the Department of Labor, Asbestos Control Bureau.** Also, prior to commencement of demolition/renovation work, the impacted asbestos identified in the survey must be removed in compliance with the Code. Your assistance, as specified below, would facilitate our enforcement efforts and help avoid the necessity of citing building owners who violate the statute and code:

1. Share this information with the individuals on your staff responsible for issuing demolition/renovation permits. Encourage your staff to contact the appropriate District Office of the Asbestos Control Bureau on the enclosed list should any asbestos issues arise, specifically those related to demolition/renovation.
2. Consider establishing a policy of not issuing a demolition/renovation permit until compliance with Industrial Code Rule 56 is achieved.
3. Call the appropriate District Office of the Asbestos Control Bureau when a demolition/renovation permit is issued to a contractor that has **failed** to provide a survey or has **not removed** the identified asbestos. Any cooperation you can provide will not only assist in our enforcement efforts but protect the health of your community.



New York State Department of Labor

Dear Sir or Madam:

I would like to take this opportunity to offer you some useful information about the asbestos exposure associated with the demolition/renovation of buildings in your locality. A copy and updates to Part 56 of Title 12 of the Official Compilation of Codes, Rules and Regulations of the State of New York (Cited as 12 NYCRR Part 56), a Guidance Document with frequently asked questions and answers, and variance information may be obtained by going on-line to, www.labor.ny.gov/workerprotection/safetyhealth/dosh_asbestos.shtml.

I wish to request your assistance in our enforcement efforts thereby protecting the health of your community, specifically in the area of building demolition/renovations. Please feel free to incorporate the enclosed: **BUILDING DEMOLITION/RENOVATION and NOTICE TO BUILDING PERMIT APPLICANTS** with the information you provided to contractors when a demolition/renovation permit is issued.

Should you have any questions, please contact the Asbestos Control Bureau District Office nearest to you (listed on the enclosed sheet).



New York State Department of Labor

CONTACT INFORMATION
FOR
ASBESTOS PROJECTS

The Department of Labor regulates asbestos abatement activities in the State through its Asbestos Control Bureau; all contractors must be licensed and all asbestos handlers certified by the Department's License and Certificate Unit. Projects must be conducted in accordance with safety standards promulgated by the Commissioner of Labor to avoid potential public health hazards that can result from the improper handling of asbestos or asbestos containing material, a potential carcinogen. A copy and update to Parte 56 of Title 12 of the Official Compilation of Codes, Rules and Regulations of the State of New York (Cited as 12 NYCRR Part 56), a Guidance Document with frequently asked questions and answers, and variance information may be obtained by going on-line to, http://labor.ny.gov/workerprotection/safetyhealth/DOSH_ASBESTOS.shtm

For more information, call or write the New York State Department of Labor, Division of Safety and Health at one of the following locations:

**ASBESTOS CONTROL BUREAU
DISTRICT OFFICES**

ALBANY

State Office Campus
Building 12, Room 157
Albany, NY 12240
Tel: (518) 457-2735

BUFFALO

65 Court Street
Room 405
Buffalo, NY 14202
Tel: (716) 847-7126

Syracuse

450 South Salina St.
2nd Floor – Room 202
Syracuse, NY 13202
Tel: (315) 479-3215

New York City

75 Varick St.
7th Floor
New York, NY 10013-1917
Tel: (212) 775-3538

**TO SUBMIT:
ASBESTOS PROJECT NOTIFICATION
AND/OR EMERGENCY NOTIFICATION**

Asbestos project notifications may be submitted on-line by licensed asbestos contractors by going to: <http://www.labor.ny.gov> and click on Businesses and then Asbestos Notifications under Online Services. Emergency notifications must be either submitted by email to asbestosnotification@labor.ny.gov or faxed to (518) 485-8530. After the emergency notification has been approved, the contractor must complete the on-line notification and pay the notification fee. You may also mail in your paperwork to: NYS Department of Labor, State Office Campus, Building 12, Room 161, Albany, NY 12240, Tel: (518) 457-2735.

Questions about obtaining and/or renewing an Asbestos licenses or any type of Asbestos Certification may also be obtained from the Department of Labor, DOSH, License & Certificates.



Town of Vienna
Code Enforcement Office
 2083 NYS Route 49
 PO Box 250
 North Bay, NY 13123
 315-245-2191
 codesofficer@townofviennany.org

Permit # _____
Fee: \$50.00
Received by: _____
Date: _____
Official Use

Demolition Permit Application

Note: Permits will not be issued and work cannot proceed until all information is received and a permit has been issued.

Property Address: _____ Tax Parcel # _____

Name of Property Owner: _____

Address: _____

Telephone # _____ Email: _____

Applicant's Name (if different): _____

Address: _____

Telephone # _____ Email: _____

(If not the owner, a notarized letter authorizing the project is required from the property owner.)

Contractor Information: _____ Check here if applicant and skip to Workers Compensation and Disability Insurance

Name: _____

Address: _____

Telephone # _____ Email: _____

Proof of Worker's Compensation & Disability Insurance: _____ Provided _____ Exempt (Proof must be provided) _____ CE-200

Structure Identification

What is being demolished or removed (house, shed, garage, etc.) _____

Dimensions **if** multiple structures are on lot _____

Date building was constructed: _____

Verification of utility disconnection been provided: _____ Yes _____ No

Asbestos Requirements

This application will not be approved unless a signed acknowledgement of asbestos notification form has been included.

Demolition of commercial buildings and residential structures, including accessory structures, **MAY** require an Asbestos Inspection and Clearance Report in compliance with Part 56 of Title 12 of the Official Compilation of Codes, Rules and Regulations of New York State (12 NYCRR Part 56), unless condemned by the Code Enforcement Office. If a building has been condemned, a waiver that has been issued by the NYS Department of Labor shall be included with this application.

Work undertaken pursuant to this permit is conditioned upon and subject to any state and federal regulations relating to asbestos materials. It is the applicant's responsibility to assure that any and all required permits that are outside of the jurisdiction of the Town of Vienna Code Enforcement Office, have been obtained prior to the commencement of any work.

Signature of Applicant: _____ Date: _____

Approved by: _____ Date: _____



Town of Vienna
Code Enforcement Office
2083 NYS Route 49
PO Box 250
North Bay, NY 13123
315-245-2191
codesofficer@townofviennany.org

Acknowledgement of Asbestos Notification

Date: _____

I, _____, the building permit applicant, acknowledge that the Town of Vienna Code Enforcement Office has provided me with information from the New York State Department of Labor regarding asbestos projects. I have been advised to check with the New York State Department of Labor regarding any precautions, procedures and notification which may be required to comply with Industrial Code Rule 56 and other relevant New York State Labor Laws.

I also understand that a copy of the building and/or demolition permit issued by the Town of Vienna Code Enforcement Office may be copied to the local office of the New York State Department of Labor.

Signature