MINUTES
Town of Vienna
Planning Board (PB) - Regular Meeting
October 15, 2026

Call to order: Chairman Orrin MacMurray (Mac) called the meeting to order at 7:02 pm with a quorum of 5 members.

Attendance:

Board Members: Orrin MacMurray (Mac), Bill Shaughnessy, Mike Fischer, Tammy Crawford, and Martha Link. Dave Carpenter and Miranda Ward were unable to attend.

Others: Secretary Kathy Pavelock and one resident. Codes/Zoning Officer Tyler Kimball and Town Council Liaison Darrin Smith were unable to attend.

Minutes Approval:

Bill Shaughnessy made **the motion to approve the September 17, 2026, regular meeting minutes**, seconded by Mike Fischer. Poll vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye Miranda Ward – Absent Tammy Crawford – Aye Mike Fischer – Aye Martha Link – Aye Dave Carpenter – Absent **Motion Carried 5 to 2.**

Correspondence: Secretary Pavelock summarized the correspondence on the agenda including:

- Reminded Payne Construction and Depot Engineering about the additional information requested in late August. We received the final site plan from Depot Engineering and Payne Construction was able to get the SEQR Parts 2&3 from DEC.
- Sent training opportunities to Martha and Mike who still need training hours for 2026.
- Sent an invitation to the NOCCOG dinner on Oct. 29. Most of the planning board is attending and the requests were forward to the Town Clerk for the reservations.
- Worked with Tyler Kimball and Mark Newman on Mark's Special Use Permit application. His application was received on 10/8.
- Updated 2026 Training Certification listing (distributed).
- Passing around the AOT Sep/Oct periodical with great topics for Planning Boards.

Public Hearings: None

Unfinished Business: None

New Business:

SUP2026-04 Mark Newman Treasure Isle RV Park. Special Use Permit Application to add 10 RV sites to the Treasure Isle RV Park with septic system. 3132 Haskins Rd; 218.000-1-76.2; Zone WR. Mark Has approval of County Board of Health of site plan. He will be bringing SEQR Part 1 to the meeting along with copies of the site plan. Mr. Newman provided copies of the site plan. He explained that he is utilizing the reallotted area from Relot2026-1. Mark had some questions on the proposed Zoning Law changes for campgrounds. The PB explained that this Special Use Permit will most likely be approved before the proposed changes are enacted by the Town Council. Therefore, the current Zoning Law is being applied. The PB asked about development in the floodplain. Mark stated that the proposed lot 10 abuts the flood plain. He may have to get a Floodplain Development Permit when getting his building permit. The PB reviewed SEQR part 1 and completed parts 2 and 3. Mike Fischer made **the motion to accept the application as essentially complete,** seconded by Tammy Crawford. Poll vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye Miranda Ward – Absent Tammy Crawford – Aye Mike Fischer – Aye Martha Link – Aye Dave Carpenter – Absent **Motion Carried 5 to 2.**

Mike Fischer made **the motion to declare the PB as lead agency with a negative environmental impact and to schedule a Public Hearing for November 19, 2026 at 7:10pm,** seconded by Bill Shaughnessy. Poll vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye Miranda Ward – Absent Tammy Crawford – Aye Mike Fischer – Aye Martha Link – Aye Dave Carpenter – Absent **Motion Carried 5 to 2.**

Sketch Plan Review: None

Other:

- Zoning Law Updates
  - Mac explained that Draft 5 of the proposed Zoning Law was presented to the Town Council (TC).
  - The TC did not set a public hearing due to budget hearings taking precedence.
  - Draft 5 should be posted to the website when the Supervisor gives the okay to do so.
  - Draft 5 hardcopies were provided to the entire PB. Mac will provide copies to Kathy for the Zoning Board of Appeals members.

Public Comments: None

Next Meeting: Regular meeting is scheduled for November 19, 2026. New agenda items are due to the secretary by November 12, 2026.

Mike Fischer made a **motion to adjourn**, seconded by Tammy Crawford. **Motion carried 7:37 pm.**

Minutes prepared by:
/s/Kathy Pavelock
Planning Board Secretary