

Town of Vienna
Town Board Meeting Minutes
November 5, 2025

ATTENDANCE:

Deputy Supervisor Jason Spellicy
Councilwoman Mary Beth McEwen
Councilman Darrin Smith
Councilman Jason Lamb
Town Clerk Carol Huber

PLANNING BOARD INFORMATIONAL MEETING: 6:30 PM

There will be a meeting with the campgrounds on November 11th or 12th to discuss changes. There will be a working Planning Board meeting on November 13th.

Orrin MacMurray went over the following Zoning Laws that are being discussed with the Planning Board.

Short-Term Rentals:

There are really no regulations set at this time. Need to add definitions, such as sleeping rooms. How to figure the number of people allowed in a building, sleeping overnight and so on. Will they need a special use permit subject to building codes, will rental agreements be required? They will need to be registered with the County. Will property managers be required, someone who is available in a short period of time if needed. Possible noise ordinances. Need to look at State Codes and fire codes.

Cannabis:

Rules with this subject continue to change. The State says it needs to be the same as any other growing/agricultural codes. Sales and consumption facilities can be regulated. There are lots of provision in the State Cannabis Laws. Possibly requiring a license from the Town that gets inspected annually. Currently there is nobody that is looking to put anything like this in the Town.

Tier II Solar Electric Energy Systems:

Residential Use of Solar Systems was suggested by the Codes Officer to go through the Codes office to get a permit instead of needing a special use permit. The Solar System is not different than getting a building permit for example a garage. It still needs inspections.

Esthetics:

Definitions of compatibility, enhances and appearance need to be added and more verbiage to describe what we are looking for.

Orrin will come back at next month's meeting again to go over some more Zoning Laws.

CALL TO ORDER REGULAR TOWN BOARD MEETING:

Deputy Supervisor Spellicy called the meeting to order at 7:08 pm. Followed by the Pledge of Allegiance.

NOCCOG: Lisa Bellinger

NOCCOG held their annual meeting on October 23, 2025. NYCOM annual village elections training webinars are scheduled for Nov. 18th and 25th. NYAOT will be holding a course on first amendment in Municipal Law Webinar on November 19th for \$25 for members or \$50 for non-members. Solar & Battery Storage and the Local Review Process Webinar is November 20th. NYS Tug Hill Commission will host an informational session regarding recreational ATV/OHV traffic on December 11th. Oneida County established an emergency response and recovery fund. Court of Appeals upheld the even year election law.

PUBLIC HEARING FOR BUDGET:

Ben Gasser explained that the budget will work for 2026.

Deputy Supervisor Spellicy made a motion to open up the hearing for discussion at 7:15 pm. Councilman Smith seconded the motions:

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

There were no public comments.

Councilman Lamb made a motion to close the Public Hearing at 7:19 pm and Councilman Smith seconded the motion.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

Deputy Supervisor Spellicy made a motion to approve the Budget as is and Councilwoman McEwen seconded the motion.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

COUNTY LEGISLATURE: Norman Leach

Mr. Leach did not attend meeting.

APPROVAL OF MINUTES:

A motion was made by Councilman Lamb and seconded by Councilwoman McEwen to approve the October 1, 2025 Town Board Minutes.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

A motion was made by Councilman Smith and seconded by Councilman Lamb to approve the October 2, 2025 Town Board Minutes.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

A motion was made by Deputy Supervisor Spellicy and seconded by Councilman Lamb to approve the October 15, 2025 Town Board Minutes.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

A motion was made by Councilman Smith and seconded by Councilwoman McEwen to approve the October 22, 2025 Town Board Minutes.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

A motion was made by Councilwoman McEwen and seconded by Councilman Smith to approve the October 29, 2025 Town Board Minutes.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

AUDITED VOUCHERS:

A motion was made by Councilman Lamb and seconded by Councilman Smith to approve Abstract 11 of 2025 vouchers to be paid in the amount of \$106,263.76

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

SUPERVISOR'S REPORT:

Supervisor's Report is filed in the Town Clerk's office and will be posted on the Web Site.

TOWN CLERK'S REPORT:

Town Clerk read her report. Monies received for the month totaled \$2554.30.

A motion was made by Deputy Supervisor Spellicy and seconded by Councilman Lamb to approve the Town Clerk report.

Voting Record:	Motion Carried
Councilwoman Mary Beth McEwen	Aye
Councilman Darrin Smith	Aye
Councilman Jason Lamb	Aye
Deputy Supervisor Jason Spellicy	Aye

ASSESSOR'S REPORT:

Assessor's Report is filed in the Clerk's office and will be posted on the Web Site.

Phil Amway presented a power point presentation on tax map parcel mapping. All parcels are now assigned correct Fire Districts. There are 42 tax maps and there were concerns on how they were maintained. The Assessors office reviewed all tax maps to verify accuracy. Some maps were not updated from 2000-2025. They printed all the parcel ID's and compared to the tax maps. There were 145 issues identified and all were fixed. Only 13 had tax roll impacts. Jurisdiction impacts totaled \$6,810.55. All were vacant land parcels and unable to contact owners and/or figure out who the owners were. The cost to do deed searches with the county would be very costly. Phil has developed mapping configuration control procedures to prevent future mistakes. The County is working on corrections and will send out new maps in 2026.

CODE'S REPORT:

Codes Report is filed in the Clerk's office and will be posted on Web Site.

HIGHWAY DEPARTMENT: Superintendent Clayton Conover

They have been using the new leaf vac throughout the Town. There is a hazardous tree that needs to come down and they contacted Helmers Tree Service for an emergency situation. All the Winter sand is in.

COUNCIL REPORTS:

Councilman Smith:

Attended the Planning Board meeting and ZBA meeting last month. There is still discussion on the purchase of the school across the road. He attended the NOCCOG meeting. The Youthful Seniors invited the Board Members to their Christmas party. North Bay Fire District will be having the tree lighting on December 6th and Parade. The Board would like to donate towards the snack and drinks afterward.

Deputy Supervisor Spellicy:

The Town insurance Policy renews January 1st, so a representative from Gates-Cole will be here at the December meeting.

OLD BUSINESS:

Handbook:

Industrial UI, who wrote the last Handbook of the Town sent a version of the handbook for the Town Clerk to look over.

Post Office:

A contract/Lease with the Post Office was signed for 5 years. The amount went from \$7,800 to \$12,000 for the first 5 years and increases to \$14,400 for the next 5 years. The Post Office is here to stay.

Verizon Tower:

Heavy equipment started working on Monday taking trees down and grinding them up. Councilman Smith had question about Verizon adding something that works with 911 and fire radios that former Supervisor, Mike Davis had been working on. Deputy Supervisor Spellicy will look into this.

Far East Water District:

There is an additional two million dollars in grant money that BCA and our grant writers have been able to get. Hopefully it will be up and running in 2027. OCWA did say that Copper Pipes have to be used to hook up the water lines and not PVC.

NEW BUSINESS:

None at this time

PUBLIC CONCERNS/COMMENTS:

No Public Comments

EXECUTIVE SESSION:

Not Entered

ADJOURNMENT:

Councilman Lamb made a motion to adjourn the meeting at 7:54 pm and Councilman Smith seconded and all were in favor.

Respectfully,

Carol L Huber

Carol L Huber
Town Clerk