

MINUTES
Town of Vienna
Planning Board (PB) - Regular Meeting
December 18, 2025

Call to order: Orrin MacMurray called the meeting to order at 7:00 pm with a quorum of six members.

Attendance:

Board Members: Orrin MacMurray, Bill Shaughnessy, Dave Carpenter, Martha Link, Tammy Crawford and Mike Piper. Miranda Ward was unable to attend.

Others: Secretary Kathy Pavelock, Town Council Liaison Darrin Smith and several residents.

Codes/Zoning Officer Reay Walker was unable to attend.

Minutes Approval:

Bill Shaughnessy made **the motion to approve the November 20, 2025, regular meeting minutes**, seconded by Martha Link. No discussion. Poll vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye

Martha Link –Aye Tammy Crawford – Absent for this vote Dave Carpenter –Aye

Miranda Ward – Absent Mike Piper – Aye **Motion Carried 5 to 2.**

Correspondence: Secretary Pavelock summarized the correspondence on the agenda including:

- Submitted 239m review for SUP2025-04 Galway.
- On 11/25/25, we received recommendations from DEC on SUP2025-06 Equipment Building. This was due by the end of October. Copy of letter provided to applicant.
- Coordinated the signing of the updated plats for SUB2024-04 (Christmas & Assoc).
- Submitted legal notice for 1 public hearing scheduled for tonight.
- Forwarded Tug Hill Commission newsletter.
- Received H/D and WPV certificates from Bill Shaughnessy.

While awaiting the time for the scheduled public hearing, Orrin MacMurray (Mac) provided updated information pages regarding the proposed Zoning Law Changes. There are 2 new items added related to suggestions from ZBA Chairman Mike Taylor.

Public Hearings:

7:10 pm SUP2025-04 Amy Galway; Add a second residential structure to parcel; 215.000-2-10;

7800 Mill Rd; Zone RR2; 36.4 acres. Bill Shaughnessy made **the motion to open the public hearing for SUP2025-04**, seconded by Tammy Crawford. No discussion. Poll vote: Orrin MacMurray – Aye

Bill Shaughnessy – Aye Martha Link –Aye Tammy Crawford – Aye

Dave Carpenter –Aye Miranda Ward – Absent Mike Piper – Aye

Motion Carried at 7:11 pm. There were no comments from the public.

Dave Carpenter made **the motion to close the public hearing for SUP2025-04**, seconded by Tammy Crawford. No discussion. Poll vote: Orrin MacMurray – Aye Bill Shaughnessy – Aye

Martha Link –Aye Tammy Crawford – Aye Dave Carpenter –Aye

Miranda Ward – Absent Mike Piper – Aye **Motion Carried at 7:12 pm.**

