

**MINUTES**  
**Town of Vienna**  
**Planning Board (PB) - Regular Meeting**  
**March 16, 2023**

**Call to order:** Chairman Calvin Collins called the meeting to order at 7:00 pm with a quorum present.

**Attendance:**

Board Members: Calvin Collins, Orrin MacMurray, Bill Shaughnessy, and Mike Piper. Dave Gigon and Martha Link were unable to attend. There is one vacancy on the board.

Others: Secretary Kathy Pavelock, Councilman Smith attended for Liaison Gail Whitham. Codes/Zoning Officer Reay Walker was unable to attend. There was one resident present (Rick Mansfield).

**Minutes Approval:**

A **motion** was made by Bill Shaughnessy, seconded by Orrin MacMurray, **to approve the February 16, 2023, regular meeting minutes.** Poll Vote:

Orrin MacMurray – Aye	Bill Shaughnessy – Aye	Martha Link –absent
Dave Gigon – absent	Calvin Collins – Aye	Mike Piper – Aye
Vacancy – n/a		<b>Motion Carried.</b>

**Correspondence:**

- Coordinated Local Government Conference (LGC) registrations.
- Received a letter sent to Adam Behr regarding Coneheads business. Provided a copy to Chairman Collins.
- Talked with Randy Loomis, Jr, regarding special use permit application for route 49 storage unit expansion. No application has been submitted as of today.

**Public Hearings: None**

**Unfinished Business: None**

**New Business: None**

**Sketch Plan Reviews: None**

**Other:**

- **Status of Vacancy** – Councilman Smith stated he will bring up at the next town council meeting.
- **2023 Local Government Conference (LGC)** - Secretary Pavelock reminded everyone of the April 6, 2023 conference. Anyone who has not provided a registration form is asked to get them in by Monday March 27.
- **Future updates to the Zoning Law** – The planning board is keeping a list of items to consider for the next update to the Zoning Law.
  - Mac provided a rough draft for Cannabis based on the information provided by Dave Gigon at the February meeting using a new definition for “Adult Retail.” The definition includes wording based on NYS and County laws. The board reviewed this draft and are interested in staying in sync with the Village of Sylvan Beach. A copy of the draft is attached. There is a session on Cannabis at the LGC and Mac hopes to learn more about that topic at that time.
  - Mac stated he would start to work on the other topics (Billboards, Short-term rentals, Illumination, Camper permits)

**Public Comments:**

Rick Mansfield asked about the relationship of the Subdivision Law of 1993 to the Zoning Law and if there were any conflicts between the two documents. He also asked if we needed to update the Subdivision law. The board responded that there are no conflicts between the two documents that we are aware of. Chairman Collins stated the first Subdivision Law came into existence in 1973.

Rick Mansfield quoted something from the Comprehensive Plan and voiced his concern about tax revenue from Mobile Home Parks versus subdivisions. The board explained that the Comprehensive Plan is a guideline and not law.

Rick is also concerned about camping vehicles on properties which are currently not assessed. The board explained that we are discussing recommending permits for camping vehicles in the next suggested changes to the Zoning Law.

In our research for the next updates, the board will ask the Assessor about feasibility of assessing camping vehicles and “tiny houses.”

**Next Meeting:** April 20, 2023. Agenda items are due to the secretary by April 13, 2023.

Bill Shaughnessy made a **motion**, seconded by Mike Piper **to adjourn at 7:59 pm. Motion carried.**

Minutes prepared by:

*Kathy M. Pavelock /s/*

Planning Board Secretary