

MINUTES
Town of Vienna
Planning Board (PB) - Regular Meeting
June 15, 2023

Call to order: Chairman Calvin Collins called the meeting to order at 7:01 pm with a quorum present.

Attendance:

Board Members: Calvin Collins, Orrin MacMurray, Bill Shaughnessy, Mike Piper, and Dave Gigon.
Martha Link was unable to attend. There is one vacancy on the board.

Others: Secretary Kathy Pavelock and several applicants/residents. Codes/Zoning Officer (C/ZO) Reay Walker and Liaison Gail Whitham were unable to attend.

Minutes Approval:

A **motion** was made by Mike Piper, seconded by Bill Shaughnessy **to approve the May 18, 2023, regular meeting minutes.** Poll Vote:

Orrin MacMurray – Aye	Bill Shaughnessy – Aye	Martha Link – Absent
Dave Gigon – Aye	Calvin Collins – Aye	Mike Piper – Aye
Vacancy – n/a		Motion Carried.

Correspondence:

- Sent draft May 18 minutes to Supervisor Davis. The minutes had the recommendation from the board on the Cannabis Moratorium.
- Researched past special use permits and building permits for the storage facility. Copies were sent to applicant and saved to the SUP2023-02 file.
- The Dollar store research and notes prepared by Orrin were saved to SUP2023-01 file and sent to ZBA for consideration with Var2023-01. Received and filed an updated site plan and copy of Sewer map for SUP2023-01. The ZBA will meet on the Var2023-01 application on June 28.
- Received notes from the June 7 Town Board meeting regarding Cannabis Moratorium.

Public Hearings: None

Unfinished Business:

SUP2023-02 Update Storage Facility; Jonathan Salinas; 2305 NYS Rte 49; 217.000-1-25.2, 25.3; Zone C; Applicant is proposing the addition of two buildings with 40 additional storage units.

Randy Loomis, II represented the current owner in his absence. Randy conveyed that the application is requesting that a special use permit be waived for this proposed expansion based on the fact that the codes officer for the last expansion did not require an updated special use permit. The board reviewed the materials from all related special use permits and building permits. Based on the letter of determination condition that any changes need to be brought to the planning board and the specific number of buildings/units, the board agreed that a new special use permit is required.

The applicant did not submit an Environmental Assessment form (SEQR). The secretary will follow up with the applicant to complete part 1. The board completed parts 2 and 3. With the submitted application, complete, Mike Piper made the **motion to categorize this SEQR as unlisted, declare a negative environmental impact, and to set a public hearing for July 20, 2023 at 7:10 PM.** Motion was seconded by Bill Shaughnessy. Poll Vote:

Orrin MacMurray – Aye	Bill Shaughnessy – Aye	Martha Link – Absent
Dave Gigon – Aye	Calvin Collins – Aye	Mike Piper – Aye
Vacancy – n/a		Motion Carried.

This application will require a coordinated review with Oneida County, NYS DEC, and NYS DOT.

New Business:

SUP2023-03 Co-location T-Mobile equipment on existing tower; Cullen Morgan, Agent for American Tower Corp (ATC); 7682 Widrig Rd; 214.000-1-22; Zone RR-2; Applicant is proposing colocation of T-Mobile equipment on an existing telecommunications tower.

