Town of Vienna
SPECIAL Town Board Meeting Minutes
June 24, 2024

ATTENDANCE:
Councilwoman Mary Beth McEwen
Councilman Darrin Smith
Supervisor Michael Davis
Councilman Jason Spellicy- Absent
Councilman Jason Lamb
Town Clerk Carol Huber

CALL TO ORDER:
Supervisor Davis called the meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

RESOLUTION 22 OF 2024 STANDARD WORKDAY AND REPORTING RESOLUTION
Supervisor Davis explained the calculation error for the Standard Work Day Hours for Phil Amway and Carol Huber on the Resolution that was passed at the Board Meeting on June 5. The Standard Work Day hours should be a 6 and not 7.5 for them. A motion was made by Councilman Lamb and Seconded by Councilman Smith to make the change and replace Resolution 22 with Resolution 26 of 2024. All were in Favor.

Resolution # 26 of 2024
STANDARD WORKDAY AND REPORTING RESOLUTION
Replacing Resolution 22 of 2024

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month(based on Record of Activities)
Elected Officials					
Town Clerk/ Tax Collector	Carol Huber	6	01/01/2024 - 12/31/2025	N	~~18.92~~ 23.64
Councilman	Jason C Lamb	6	01/01/2023 - 12/31/2027	N	2.93
Town Justice	Terry L Coady	6	01/01/2022 - 12/31/2025	N	4.53
Highway Superintendent	Clayton Conover Jr.	8	01/01/2024 - 12/31/2025	N	25.13
Town Supervisor	Michael Davis	6	01/01/2024 – 12/31/2025	N	17.00
Appointed Officials					
Bookkeeper	Benedict Gasser III	6	01/01/2024 - 12/31/2024	N	12.22
Animal Control Officer	Clayton Conover III	6	01/01/2024 - 12/31/2024	N	2.44
Assessor	Phillip Amway	6	07/03/2023 – 09/30/25	N	~~18.85~~ 23.56

BE IT RESOLVED, that the Town of Vienna hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body. Dated June, 24, 2024.

Motion made by: Councilman Lamb
Motion seconded by: Councilman Smith

VOTING RECORD:

Supervisor Michael M. Davis Sr.	AYE
Councilman Jason Spellicy	ABSENT
Councilman Jason C. Lamb	AYE
Councilman Darrin Smith	AYE
Councilwoman Mary Beth McEwen	AYE

IN TESTIMONY HEREOF, I have hereunto set my hand and affixed the seal of the Town of Vienna.

(SEAL)

Dated: June 24, 2024 Carol L Huber
Carol Huber
Town Clerk

RESOLUTION 13 OF 2024 PAID HOLIDAYS
Supervisor Davis explained how closing on Fridays and the Change of the voting place has affected the Holiday Pay Schedule, and they will look over the Resolution for possible changes of days and wording.

Cyber Security
Supervisor Davis mentioned about some phishing scams happening at the Town Hall and decided to use BondarTech for assistance because phishing scams are more sophisticated than just spam. The cost will be $8 per all email accounts per year, which will also include AI on line training through Ironscales software program.

PUBLIC COMMENTS/CONCERNS:
Richard Mansfield asked about Juneteenth being included in the Holiday Resolution, which the answer was yes. Mike Piper asked about the process of Planning Board applications, which Supervisor Davis replied that the Planning Board would interview potential candidates and then send the recommendations to the Town Board, then the Town Board will appoint.

EXECUTIVE SESSION: None

ADJOURNMENT:
Councilman Lamb made a motion to end the Board Meeting at 6:15, seconded by Councilman Smith and all were in favor.

Respectfully,

Carol L Huber
Carol L Huber
Town Clerk