

# TOWN CLERK'S MONTHLY REPORT

TOWN OF VIENNA, NEW YORK

NOVEMBER, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

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<b>A1255</b>				
	<u>4</u>	COPIES	<u>1.00</u>	
	<u>16</u>	CERTIFIED COPIES	<u>160.00</u>	
	<u>2</u>	FAX	<u>2.50</u>	
	<u>1</u>	FOIL REQUESTS	<u>15.00</u>	
		<b>TOTAL TOWN CLERK FEES</b>		<b>178.50</b>
<hr/>				
<b>A2544</b>				
	<u>12</u>	DOG LICENSES	<u>112.00</u>	
		<b>TOTAL A2544</b>		<b>112.00</b>
<hr/>				
<b>A2770</b>				
	<u>2</u>	CULVERT PIPE	<u>348.67</u>	
		<b>TOTAL A2770</b>		<b>348.67</b>
<hr/>				
<b>B2115</b>				
	<u>1</u>	SPECIAL USE PERMIT	<u>45.00</u>	
		<b>TOTAL B2115</b>		<b>45.00</b>
<hr/>				
<b>B2555</b>				
	<u>7</u>	BUILDING PERMITS	<u>590.00</u>	
	<u>2</u>	SEWER PERMIT APPLICATION	<u>90.00</u>	
		<b>TOTAL B2555</b>		<b>680.00</b>

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DECEMBER, 2023

TO THE SUPERVISOR:

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A2544			
	<u>1</u>	DOG LICENSES	<u>7.50</u>
		<b>TOTAL A2544</b>	<b>7.50</b>

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Month Reported: NOVEMBER, 2023

County: ONEIDA Code: 30

TOWN OF VIENNA Code: 23

Prepared by: Patricia Cook, TOWN CLERK

Date Prepared: DECEMBER 5, 2023

## Dog License Monthly Report

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Original ID Dog Licenses sold	<u>1</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>11</u>
Purebred License Renewals sold	<u>0</u>
<b>Total sold</b>	<u><b>12</b></u>

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<b>LICENSE TYPES AND FEES COLLECTED</b>	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>10</u>	\$7.50 ea <u>75.00</u>	\$1.00 ea <u>10.00</u>
Unspayed and Unneutered Dogs	<u>2</u>	\$18.50 ea <u>37.00</u>	\$3.00 ea <u>6.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>12</u>	<u>112.00</u>	<u>16.00</u>

### **REPLACEMENT AND PUREBRED TAG ORDERS**

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

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### **DISBURSEMENTS**

Paid to Supervisor	<u>\$112.00</u>
Paid to NYS Animal Population Control Program	<u>\$16.00</u>

**TOWN CLERK'S MONTHLY REPORT**

NOVEMBER, 2023

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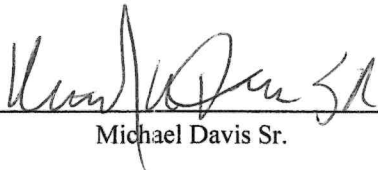
**DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	<u>639.17</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>725.00</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>16.00</u>
<b>TOTAL DISBURSEMENTS</b>	<b><u>1,380.17</u></b>

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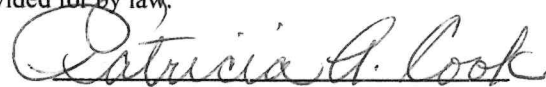
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DECEMBER 5, 2023

12/5/23  , SUPERVISOR  
Michael Davis Sr.

**STATE OF NEW YORK, COUNTY OF ONEIDA, TOWN OF VIENNA**

I, Patricia Cook , being duly sworn, says that I am the Clerk of the TOWN OF VIENNA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

  
Town Clerk

NYS Department of Agriculture and Markets  
Spay and Neuter  
PO Box 975  
Albany, NY 12201-0975

Month of Submission: NOVEMBER, 2023  
County: ONEIDA            Town of Vienna  
TCV Code: 3023            Oneida Vienna  
Prepared by: Patricia Cook, Town Clerk  
Date Prepared: DECEMBER 5, 2023

State of New York  
Department of Agriculture and Markets  
Spay and Neuter  
PO Box 975, Albany, NY 12201-0975

**ANIMAL POPULATION CONTROL PROGRAM SUBMISSION**

Submit by the 5th of the month covering activities  
of the preceding month.

<b>LICENSE TYPES AND FEES COLLECTED</b>	<b>Unspayed/Unneutered - Four months of age or older</b>
Spayed and Neutered Dogs	\$1.00 ea =            \$10.00
Unspayed and Unneutered Dogs	\$3.00 ea =            \$6.00
<b>TOTAL AMOUNT REMITTED</b>	<b>\$16.00</b>
<b>Check Number:</b> 1376	

# Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>NOVEMBER</u> 2023	<b>Do not write in this area</b>	DEP. NO. _____
City or Town of <u>VIENNA</u>		\$ _____
County of <u>ONEIDA</u>		CHECK # _____

Licenses numbered from NONE to NONE inclusive. # of Military Exemptions: \_\_\_\_\_  
 \*If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: \_\_\_\_\_  
 \*If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: \_\_\_\_\_

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health  DO NOT SEND CASH  Amount of remittance with this report  \$ <u>0.00</u>	Name of City or Town Clerk (Please type or print)	
	<u>Patricia Cook</u>	
	Signature of City or Town Clerk	Date
	_____	<u>12/05/2023</u>
Mailing Address <u>PO Box 250</u> <u>NORTH BAY, NY</u>	Zip	<u>13123</u>
	E-mail Address	Phone
	<u>townclerk@tovlookup.org</u>	<u>(315) 245-2191</u>

### INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.