

TOWN CLERK'S MONTHLY REPORT

TOWN OF VIENNA, NEW YORK

DECEMBER, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>4</u>	COPIES	<u>1.00</u>
	<u>7</u>	CERTIFIED COPIES	<u>70.00</u>
	<u>110</u>	FOIL REQUESTS	<u>27.50</u>
		TOTAL TOWN CLERK FEES	98.50
A1603			
	<u>4</u>	CERTIFIED BIRTH & DEATH	<u>40.00</u>
		TOTAL A1603	40.00
A2544			
	<u>16</u>	DOG LICENSES	<u>131.00</u>
		TOTAL A2544	131.00
A2770			
	<u>6</u>	CULVERT PIPE	<u>272.44</u>
		TOTAL A2770	272.44
B2555			
	<u>4</u>	BUILDING PERMITS	<u>240.00</u>
	<u>1</u>	SEPTIC PERMIT	<u>45.00</u>
		TOTAL B2555	285.00

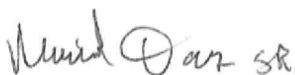
TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2023

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	<u>541.94</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>285.00</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>18.00</u>
TOTAL DISBURSEMENTS	<u>844.94</u>

DECEMBER 28, 2023


_____, SUPERVISOR
Michael Davis Sr.

STATE OF NEW YORK, COUNTY OF ONEIDA, TOWN OF VIENNA

I, Carol Huber, being duly sworn, says that I am the Clerk of the TOWN OF VIENNA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Town Clerk

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>DECEMBER</u> <u>2023</u>	Do not write in this area	DEP. NO. _____
City or Town of <u>VIENNA</u>		\$ _____
County of <u>ONEIDA</u>		CHECK # _____

Licenses numbered from <u>NONE</u> to <u>NONE</u> inclusive.	# of Military Exemptions: _____
*If only ONE license was issued, place license number in both spaces.	# of Skipped Licenses: _____
*If NO licenses were issued, write "NONE" in both spaces.	# of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>0.00</u>	Name of City or Town Clerk (Please type or print)	
	<u>Carol Huber</u>	
	Signature of City or Town Clerk	Date
	_____	<u>12/28/2023</u>
Amount of remittance with this report	Mailing Address	
	<u>PO Box 250</u>	
	<u>NORTH BAY, NY</u>	Zip <u>13123</u>
	E-mail Address	Phone
	<u>townclerk@tovlookup.org</u>	<u>(315) 245-2191</u>

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

Month Reported: DECEMBER, 2023

County: ONEIDA Code: 30

TOWN OF VIENNA Code: 23

Prepared by: Carol Huber, TOWN CLERK

Date Prepared: DECEMBER 28, 2023

Dog License Monthly Report

Original ID Dog Licenses sold	<u>2</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>14</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>16</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>15</u>	\$7.50 ea <u>112.50</u>	\$1.00 ea <u>15.00</u>
Unspayed and Unneutered Dogs	<u>1</u>	\$18.50 ea <u>18.50</u>	\$3.00 ea <u>3.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>16</u>	<u>131.00</u>	<u>18.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$131.00</u>
Paid to NYS Animal Population Control Program	<u>\$18.00</u>

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

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County of <u>ONEIDA</u>		CHECK # _____

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	<u>Carol Huber</u>	
	Signature of City or Town Clerk	Date
	_____	<u>12/28/2023</u>
Mailing Address <u>PO Box 250</u> <u>NORTH BAY, NY</u>	Zip	<u>13123</u>
	E-mail Address	Phone
	<u>townclerk@tovlookup.org</u>	<u>(315) 245-2191</u>

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Code: 30

TOWN OF VIENNA

Code: 23

Prepared by: Carol Huber, TOWN CLERK

Date Prepared: DECEMBER 28, 2023

Dog License Monthly Report

Original ID Dog Licenses sold	<u>2</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>14</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>16</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>15</u>	\$7.50 ea <u>112.50</u>	\$1.00 ea <u>15.00</u>
Unspayed and Unneutered Dogs	<u>1</u>	\$18.50 ea <u>18.50</u>	\$3.00 ea <u>3.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>16</u>	<u>131.00</u>	<u>18.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$131.00</u>
Paid to NYS Animal Population Control Program	<u>\$18.00</u>

NYS Department of Agriculture and Markets
 Spay and Neuter
 PO Box 975
 Albany, NY 12201-0975

Month of Submission: DECEMBER, 2023
 County: ONEIDA Town of Vienna
 TCV Code: 3023 Oneida Vienna
 Prepared by: Carol Huber, Town Clerk
 Date Prepared: DECEMBER 28, 2023

State of New York
 Department of Agriculture and Markets
 Spay and Neuter
 PO Box 975, Albany, NY 12201-0975

ANIMAL POPULATION CONTROL PROGRAM SUBMISSION

Submit by the 5th of the month covering activities
 of the preceding month.

LICENSE TYPES AND FEES COLLECTED	Unspayed/Unneutered - Four months of age or older
Spayed and Neutered Dogs	\$1.00 ea = \$15.00
Unspayed and Unneutered Dogs	\$3.00 ea = \$3.00
TOTAL AMOUNT REMITTED	\$18.00
Check Number:	

TOWN OF VIENNA

12/28/2023
09:03:10

TOWN CLERK'S 2023 ANNUAL REPORT

RECEIPTS

85	COPIES	21.75
51	CERTIFIED COPIES	510.00
14	MARRIAGE LICENSES AND OFFICIANTS	545.00
8	FAX	10.00
126	FOIL REQUESTS	129.25
54	CERTIFIED BIRTH & DEATH	540.00
4	MISCELLANEOUS REVENUE	302.80
1	INSTALLER LICENSE-SEWER	20.00
20	CULVERT PIPE	4,116.08
1	VARIANCE APPLICATION	50.00
9	SPECIAL USE PERMIT	405.00
2	SUBDIVISION APPLICATION	150.00
2	REALLOTMENT	130.00
1	PEDDLERS LICENSE	43.00
92	BUILDING PERMITS	6,911.00
3	SEWER PERMIT APPLICATION	135.00
6	SEPTIC PERMIT	270.00
1	FLOODPLAIN DEVELOPMENT	40.00
2	JUNKYARD LICENSE	250.00
1	TRAILER PARK LICENSE	450.00
12	CAMPGROUND LOT LICENSE	5,750.00
334	DOG LICENSES	3,473.00

TOTAL RECEIPTS:

\$24,251.88

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	8,941.38
PAID TO SUPERVISOR FOR PART TOWN FUND	14,584.00
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	434.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	292.50

TOTAL DISBURSEMENTS:

\$24,251.88



Carol Huber, TOWN CLERK

DECEMBER 28, 2023