

# TOWN CLERK'S MONTHLY REPORT

TOWN OF VIENNA, NEW YORK

DECEMBER, 2024

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

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<b>A1255</b>			
	<u>35</u>	COPIES	<u>8.75</u>
	<u>1</u>	CERTIFIED COPIES	<u>10.00</u>
	<u>1</u>	FAX	<u>1.25</u>
		<b>TOTAL TOWN CLERK FEES</b>	<b>20.00</b>
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<b>A1603</b>			
	<u>3</u>	CERTIFIED BIRTH & DEATH	<u>30.00</u>
		<b>TOTAL A1603</b>	<b>30.00</b>
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<b>A2544</b>			
	<u>15</u>	DOG LICENSES	<u>123.50</u>
		<b>TOTAL A2544</b>	<b>123.50</b>
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<b>B2115</b>			
	<u>1</u>	SPECIAL USE PERMIT	<u>110.00</u>
	<u>3</u>	SUBDIVISION APPLICATION	<u>430.00</u>
		<b>TOTAL B2115</b>	<b>540.00</b>
<hr/>			
<b>B2555</b>			
	<u>4</u>	BUILDING PERMITS	<u>220.00</u>
	<u>2</u>	SEPTIC PERMIT	<u>95.00</u>
		<b>TOTAL B2555</b>	<b>315.00</b>
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**TOWN CLERK'S MONTHLY REPORT**

DECEMBER, 2024

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<b>DISBURSEMENTS</b>	
PAID TO SUPERVISOR FOR GENERAL FUND	173.50
PAID TO SUPERVISOR FOR PART TOWN FUND	855.00
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	17.00
<b>TOTAL DISBURSEMENTS</b>	<b>1,045.50</b>

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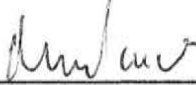
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*interest .02*

*CR 1406*


*Supervisor \$ 1028.52*

JANUARY 2, 2025

  
\_\_\_\_\_, SUPERVISOR  
Michael Davis Sr.

**STATE OF NEW YORK, COUNTY OF ONEIDA, TOWN OF VIENNA**

I, Carol L Huber, being duly sworn, says that I am the Clerk of the TOWN OF VIENNA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

  
\_\_\_\_\_  
Town Clerk

Month Reported: DECEMBER, 2024

County: ONEIDA Code: 30

TOWN OF VIENNA Code: 23

Prepared by: Carol L Huber, TOWN CLERK

Date Prepared: JANUARY 2, 2025

**Dog License Monthly Report**

Original ID Dog Licenses sold	<u>0</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>15</u>
Purebred License Renewals sold	<u>0</u>
<b>Total sold</b>	<b><u>15</u></b>

**LICENSE TYPES AND FEES COLLECTED**

	<u>Quantity</u>		<u>Local Fees</u>		<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>14</u>	\$7.50 ea	<u>105.00</u>	\$1.00 ea	<u>14.00</u>
Unspayed and Unneutered Dogs	<u>1</u>	\$18.50 ea	<u>18.50</u>	\$3.00 ea	<u>3.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>		<u>No Fee</u>		<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$35.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
<b>Total licenses sold</b>	<b><u>15</u></b>		<b><u>123.50</u></b>		<b><u>17.00</u></b>

**REPLACEMENT AND PUREBRED TAG ORDERS**

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
<b>Total tags sold</b>	<b><u>0</u></b>	<b><u>0.00</u></b>

**DISBURSEMENTS**

Paid to Supervisor \$123.50

Paid to NYS Animal Population Control Program \$17.00

# Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>DECEMBER</u> <u>2024</u>	<b>Do not write in this area</b>	DEP. NO. _____
City or Town of <u>VIENNA</u>		\$ _____
County of <u>ONEIDA</u>		CHECK # _____

Licenses numbered from NONE to NONE inclusive. # of Military Exemptions: \_\_\_\_\_  
 \*If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: \_\_\_\_\_  
 \*If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: \_\_\_\_\_

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health  <b>DO NOT SEND CASH</b>  Amount of remittance with this report  \$ <u>0.00</u>	Name of City or Town Clerk (Please type or print) <u>Carol L Huber</u>	
	Signature of City or Town Clerk <u>Carol L Huber</u>	Date <u>01/02/2025</u>
	Mailing Address <u>PO Box 250</u>	
	<u>NORTH BAY, NY</u>	Zip <u>13123</u>
	E-mail Address <u>townclerk@townofviennany.org</u>	Phone <u>(315) 245-2191</u>

### INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

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TOWN OF VIENNA

01/02/2025  
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TOWN CLERK'S 2024 ANNUAL REPORT

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**RECEIPTS**

282	COPIES	70.50
19	CERTIFIED COPIES	190.00
5	GENEALOGY	110.00
10	MARRIAGE LICENSES AND OFFICIANTS	400.00
17	FAX	21.25
130	FOIL REQUESTS	58.00
97	CERTIFIED BIRTH & DEATH	1,030.00
4	MISCELLANEOUS REVENUE	129.65
39	CULVERT PIPE	7,450.51
2	VARIANCE APPLICATION	70.00
7	SPECIAL USE PERMIT	380.00
14	SUBDIVISION APPLICATION	1,255.00
4	REALLOTMENT	120.00
100	BUILDING PERMITS	6,894.00
1	SEWER PERMIT APPLICATION	45.00
10	SEPTIC PERMIT	455.00
3	TRAILER PERMIT	225.00
4	RENEWAL PERMITS	275.00
2	JUNKYARD LICENSE	250.00
30	MANU HOME PARK LICENSE	450.00
565	CAMPGROUND LOT LICENSE	6,040.00
1	SIGN PERMIT	20.00
326	DOG LICENSES	3,432.50

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**TOTAL RECEIPTS:**

**\$29,371.41**

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**DISBURSEMENTS**

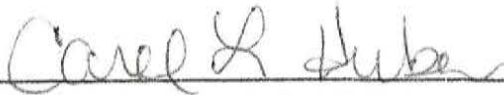
PAID TO SUPERVISOR FOR GENERAL FUND	12,227.41
PAID TO SUPERVISOR FOR PART TOWN FUND	16,479.00
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	440.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	225.00

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**TOTAL DISBURSEMENTS:**

**\$29,371.41**

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Carol L Huber, TOWN CLERK

JANUARY 2, 2025